

CLIENTS DETAILS QUESTIONNAIRE

PLEASE TICK THE BOXES AS APPROPRIATE AND COMPLETE AS FAR AS YOU CAN. DO NOT WORRY IF YOU DO NOT KNOW ALL THE ANSWERS. JUST ANSWER WHAT YOU CAN. IF ANY ANSWERS ARE ALREADY SHOWN, PLEASE CHECK, CORRECT AND ADD TO THEM AS NECESSARY. IF YOU ARE BOTH BUYING AND SELLING, BUT NOT IN THE SAME NAMES (FOR EXAMPLE A SALE IN YOUR SOLE NAME BUT A PURCHASE JOINTLY WITH SOMEBODY ELSE), PLEASE COMPLETE THE DETAILS FOR THE PROPERTY BEING BOUGHT.

- 1. HOW DID YOU FIND OUT ABOUT US?
2. DO YOUR ANSWERS ON THIS FORM RELATE TO A PROPERTY PURCHASE, SALE OR BOTH? Please tick which is appropriate. Purchase [] Sale [] Purchase and sale []

FIRST CLIENT Please show here (ensuring this is exactly as shown on your identification documents):

- 3. FULL FORENAME:
4. FULL SURNAME:
5. Which is appropriate to you? - Mr.[] Mrs.[] Miss[] Dr.[] None of these (in which case please explain below) []
6. Phone/Fax/E-mail: HOME WORK MOBILE FAX E-MAIL
7. May confidential messages e-mail or fax communications be sent to these numbers? YES [] NO []
8. Address for correspondence and to include in documents. Leave blank if this is the address we already have for you.
9. Is the property being bought or sold in your name alone? YES [] NO []

SECOND CLIENT Please show here (ensuring this is exactly as shown on your identification documents):

- 10. FULL FORENAME:
11. FULL SURNAME:
12. Which is appropriate to you? - Mr.[] Mrs.[] Miss[] Dr.[] None of these (in which case please explain below) []
13. Phone/Fax/E-mail: HOME WORK MOBILE FAX E-MAIL
14. May confidential messages e-mail or fax communications be sent to these numbers? YES [] NO []
15. Address to include in documents, if different from the address of the first client.

THIRD CLIENT Please show here (ensuring this is exactly as shown on your identification documents):

- 16. FULL FORENAME:
17. FULL SURNAME:
18. Which is appropriate to you? - Mr.[] Mrs.[] Miss[] Dr.[] None of these (in which case please explain below) []
19. Phone/Fax/E-mail: HOME WORK MOBILE FAX E-MAIL
20. May confidential messages e-mail or fax communications be sent to these numbers? YES [] NO []
21. Address to include in documents, if different from the address of the first client.

UP TO FOUR PEOPLE MAY TOGETHER OWN LAND AND BUILDINGS. IF THERE ARE FOUR OF YOU, PLEASE GIVE DETAILS OF THE FOURTH BELOW OR OVERLEAF.

Please write below or overleaf any other information you feel we should have. If my letter to you is incorrectly addressed or any incorrect information about your transaction appears in my letter, please phone, or write details below or overleaf.

We will store the information you give on a computer system. We are registered under the Data Protection Act. Unless legally required to do so, we do not intend to reveal your data to anybody without your approval, except as required for the proper conduct of the work we are doing for you.

Under certain circumstances we may need to make a report to the National Criminal Intelligence Service which may involve disclosing, without reference to you, information Martin Wilkinson Solicitors obtain in relation to any transaction which would otherwise be regarded as confidential. YOUR SIGNATURE ON THIS FORM WILL CONSTITUTE YOUR CONSENT TO SUCH A DISCLOSURE BEING MADE IF THE NEED ARISES AND WAIVE YOUR RIGHT TO CONFIDENTIALITY IN SUCH AN EVENT.

SIGNED.....DATED.....